



Job Description: Adult Captain Advisor

Board of Directors:

President: Marsy Chisholm
 Vice President: Robert Soileau
 Chief Financial Officer: Donna Chisholm
 Director: Mike Parisciani
 Director: Kevin Heard
 Director: Chad Johnson
 Secretary: Stephanie Evans

Adult Advisors:

	<u>Voting Member</u>	<u>Non-Voting Member (backup)</u>
Captains Committee:		Stephanie Evans (Voting Member)
Finance Assistant:	Cassie Ferguson	Donna Chisholm (Voting Member)
Fundraising Committee:	Haileigh Ferguson	
Points Advisor:	Amanda Lassabe	
Public Relations/Social Media:	Katie Brown	
Rules and Safety Advisor:	Robert Soileau	Chad Johnson (Voting Member)
Sponsorship Committee:		
Tournament and Event Coordinator:		
Tournament Committee:	Nolan Michel	
Webmaster:		Stephanie Evans (Voting Member)
Weigh-In Master:	Braxton Chisholm	

General Description:

This position involves working closely with the Angler Captain Committee to establish criteria for selecting the Captain of the Year and overseeing the process of selecting the recipient. The Adult Captain Advisor will have the responsibility of managing and supporting all angler captains within the club, working in tandem with the Adult Board President. Ensuring that all captains meet necessary safety and operational standards is a key aspect of this role, including boat insurance, registrations, and the overall condition of their boats. Safety equipment such as life jackets, flares, working lights, and kill switches must be maintained. Additionally, keeping an updated record of captains' personal and boat information is crucial. The Adult Captain Advisor also assists in finding suitable captains for anglers when needed, with a strong emphasis on prioritizing angler safety.

Volunteer Responsibilities:

1. Regularly participate in club meetings and attend all scheduled fishing tournaments.
2. Keep angler captains well-informed about tournament schedules, any event additions, or cancellations.
3. Act promptly in contacting captains in the event of conflicts or adverse weather conditions that may affect tournaments or angler safety.
4. Ensure that every angler participating in upcoming tournaments is paired with a suitable captain.



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5. Match anglers with captains, taking into account the gender dynamics of the team to promote inclusivity and comfort.
6. Maintain a comprehensive list of potential candidates for the Captain of the Year award throughout the year.
7. Collaborate with the Angler Captain Committee to assist in raising funds for Captain of the Year gifts or rewards.

Timeline:

- August
 - Recruit volunteer captains for the upcoming season
- September
 - Club Meetings begin
 - Update captain's master contact list
 - Prepare to meet and introduce yourself and ideas to the newly appointed committee members. Explain what is expected of them throughout the year and encourage them to bring new and fresh ideas.
 - Review Captain of the Year criteria with the committee. One point is given for each criteria met below. Points can be earned at each event/tournament
 - Goes above and beyond for the anglers
 - Brings extra supplies for anglers during tournaments (tackle, food, drinks, safety vest)
 - Creates and overall learning experience
 - Teaches anglers fishing techniques
 - Teaches anglers respect
 - Provides constructive criticism
 - Helps during events and tournaments (set-up, tear-down, load, un-load)
 - Does not have any kids fishing in the club, just wants to help other kids get on the water
 - Interacts with other club members
 - Displays proper boating ethics
- October - May
 - Send tournament reminders to captains
 - Keep track of captain nominations made by angler committee
 - Encourage captains to sign up to fish in fundraising tournaments
- November - December
 - Consider sending out holiday card to captains
- January - March
 - Begin discussing captain of the year gifts and how to raise funds to purchase them.
- April



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- Order Captain of the Year gifts.
- May
 - Help anglers write captain of the year speech to be read by the Angler Captain Committee spokesperson at the awards banquet.

Experiences:

The Adult Captain Advisor plays a crucial role in maintaining the safety and functionality of the angling club while fostering a sense of camaraderie and achievement among its members. This position requires a strong commitment to angler and captain welfare, effective communication skills, and attention to detail.