



Job Description: Web Master

Board of Directors:

President: Marsy Chisholm
Vice President: Robert Soileau
Chief Financial Officer: Donna Chisholm
Director: Mike Parisciani
Director: Kevin Heard
Director: Chad Johnson
Secretary: Stephanie Evans

Adult Advisors:

	<u>Voting Member</u>	<u>Non-Voting Member (backup)</u>
Captains Committee:		Stephanie Evans (Voting Member)
Finance Assistant:	Cassie Ferguson	Donna Chisholm (Voting Member)
Fundraising Committee:	Haileigh Ferguson	
Points Advisor:	Amanda Lassabe	
Public Relations/Social Media:	Katie Brown	
Rules and Safety Advisor:	Robert Soileau	Chad Johnson (Voting Member)
Sponsorship Committee:		
Tournament and Event Coordinator:		
Tournament Committee:	Nolan Michel	
Webmaster:		Stephanie Evans (Voting Member)
Weigh-In Master:	Braxton Chisholm	

General Description:

This position involves overseeing the club's website, social media accounts, and press interactions to keep the community informed and engaged. Maintain an up-to-date and engaging online presence for promoting the club's activities and fostering a positive public image.

Volunteer Responsibilities:

- Maintain and update the Osceola Anglers website, ensuring that all content, including text, images, and calendars, is current and accurate.
- Utilize WIX to create, modify, update, and delete website categories and pages as needed throughout the season.
- Ensure that all angler information, including profiles, teams, and divisions, is consistently updated on the website and social media.
- Collaborate closely with club committees to gather updated information and event highlights.
- Coordinate with the volunteer photographer to capture angler pictures from all club events and tournaments.
- Ensure that angler team photos, along with their respective divisions, are prominently featured on the website.



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- List sponsors prominently on the website and social media platforms, acknowledging their support of the club.

Timeline:

- August
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- September
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- October
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- November
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- December
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- January
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- February
 -
- March
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- April
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- May
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- June
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- July
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Experiences:

- Proficiency in using WIX for website management.
- Strong familiarity with social media platforms and their management.
- Excellent communication and writing skills for creating engaging content.
- Attention to detail and a commitment to accuracy in all online content.